

NAVY DRUG AND ALCOHOL ADVISORY COUNSEL (NDAAC)

AGENDA

DATE

CALL TO ORDER

ATTENDANCE: Chairperson (Executive Officer Naval Station/Base)
Commanding Officer Naval Station/Base
Commanding Officer (local MTF)
NCIS Representative
Division Officer, Alcohol Treatment Program
Manager, Family Advocacy Program
Navy Exchange Officer
Head, Mental Health Department (local MTF)
Staff Judge Advocate
Director, Family Services Center
Command Urinalysis Coordinator
Alcohol Rehabilitation Department, Staff Rep
Local Law Enforcement Agencies

APPROVAL OF LAST MEETING'S MINUTES

QUARTERLY DATA REPORTING RESPONSIBILITIES

• **Base Security**

- a. Number of DUI/DWI cases on/off base since the last meeting/quarter.
- b. Number of drug and alcohol related incidents (other than DUI/DWI) since the last meeting/quarter.
- c. Number of drug and alcohol Incident Complaint Reports (ICR) generated since the last meeting/quarter.
- d. Comparison of above information with same time frame last year.
- e. Number of gate searches conducted since the last meeting/quarter and the result of those searches.
- f. Number of barracks/work center searches involving drug dogs conducted since the last meeting/quarter and the results of those searches.
- g. Significant substance abuse trends detected or noted.

- **Base Legal**

- a. Number of administrative separations or courts-martial involving alcohol and other drugs since the last meeting/quarter.
- b. Comparison of information with the same time frame one year ago.
- c. Listing of "off limits" establishments with know alcohol and/or drug problems or connections.

- **Local Law Enforcement Representative (Sheriff, City Police, State Police)**

- a. Listing of incidents involving military personnel detained/involved in courtesy turnover" since the last meeting/quarter. The listing should be broken down by name. Social security number, rank/rate, command, etc.
- b. Significant problems noted in the local community involving military personnel and alcohol/other drugs.

- **Family Advocacy/Family Service Center**

- a. Number of new cases since last meeting/quarter involving alcohol/other drugs.
- b. Number of referrals made to ATP or local DAPA for suspected alcohol/other drug abuse problems.
- c. Comparison of the above information with the same time frame one year ago.

- **Morale, Welfare and Recreation**

- a. Ongoing "deglamorizing efforts."
 - (1) Designated Driver program and policies in effect.
 - (2) Server training programs and policies in effect.
 - (a) Total number of servers employed base-wide.
 - (b) Number of currently trained with approved curriculum.
 - (c) Number needing training/scheduled to attend.
 - (d) Projected training dates for next server session.

- b. Trends and problems noted in clubs due to alcohol, i.e., fights, altercations, under age drinking, etc.
 - c. Ongoing efforts to limit under age drinking, i.e., positive identification checks (arm bands, hand stamps, etc.).
- **Chaplain**
 - a. Number of cases/referral involving alcohol/drugs since last meeting/quarter.
 - b. Comparisons and trends from one year ago.
 - c. Significant trends noted/detected.
- **Intensive Outpatient Treatment Representative (From ARC or ARD)**
 - a. Number of patients admitted from local area commands for alcohol and/or drug dependency since last meeting/quarter.
 - b. Comparison of admission rates with one year ago.
 - c. Significant substance use/abuse trends noted.
 - d. Number of beds currently available or backlog for IOP admission.
- **Naval Criminal Investigative Service**
 - a. Significant substance abuse trends noted in ongoing or completed investigations.
 - b. Listing of local establishments with alcohol/drug abuse "reputations."
 - c. Extent of alcohol involvement in NCIS investigations.
- **ATP/PREVENT Director**
 - a. Number of drug and alcohol screens conducted since last meeting/quarter. (Should be broken down into separate "alcohol" and "drug" categories.)
 - b. Number of outpatient and intensive outpatient recommendations since the last meeting/quarter and significant recommendations since the last meeting/quarter and significant trends noted, i.e., 60 percent increase in intensive outpatient recommendations over this time last year" and the significance i.e., "Appears that local commands are not practicing early

intervention and waiting too late to refer personnel for assistance."

- c. Number of PREVENT classes convened since the last meeting/quarter, by command.
- d. Number of PREVENT graduates in both prevention and intervention categories since the last meeting' quarter, by command and by separate alcohol and drug categories for incident personnel.
- e. Significant substance abuse trends noted.
- f. Comparison of all information to the same time frame a year ago.
- g. Comparison of security incident information with ATP screening records, i.e., how many persons involved in drug/alcohol related incidents (as documented by security) have been screened? Which ones have not? What commands are they from?
- h. Attendance statistics from monthly/quarterly DAPA meeting, i.e., which commands are not routinely represented at DAPA meetings?
- i. PREVENT classes scheduled for the next quarter.

DISCUSSION/NEW BUSINESS

CLOSING COMMENTS

ADJOURNMENT/NEXT MEETING